

Saintfield Parish
Church of Ireland



Part-Time
Youth Worker Role

May 2022

Saintfield Parish Church

Part Time Youth Worker

Location

Based in Saintfield Parish but must be willing to travel as necessary in connection with the duties of the post.

Applications are invited from anyone

who wants to explore the exciting opportunity to join our team. SPC are growing their Parish Ministry team and are looking to hire a vibrant, energised and passionate Youth Worker. Could that be you? Could you help make a difference to young people by inspiring them to believe in themselves, in others and in God? Have you a call to work with such young people, try new things, explore discipleship, and empower leadership?

Then read on, this could be the role for you!!!

Background

Saintfield Parish has employed a Youth Worker since June 2009. The previous post-holder left in June 2018 and the parish wishes to recruit a temporary part-time worker to rejuvenate our youth work that was in place pre-covid.

Purposes and Objectives

The main objectives of the post will ask a Youth Worker to:

- Develop and implement a range of youth ministries designed to allow a significant impact on the local church and the larger Saintfield community.
- Demonstrate clear leadership of groups, proven bible teaching, a positive role model, mentoring teens and key youth leaders;
- Work within our church family and its established networks, identifying, implementing and growing leadership for youth discipleship, leadership and outreach;
- Establish a consistent ministry that embraces our church vision primarily for Form 1+ young people and growing our children's ministry (P4-P7)

Notes

Duties and Responsibilities

The Youth Worker will seek to:

- Plan, run and co-ordinate small group discipleship classes;
- Be responsible for leadership of our youth work in collaboration with the wider congregation and community;
- Engage with all young people, parents, the wider congregation and the community displaying a positive Christian role model;
- Develop and deliver new opportunities for Young people to share and serve;
- Work closely with the Vicar, staff, management group, Select Vestry and wider Diocesan Youth network.
- Offer pastoral direction in partnership with other leaders, Vicar and when needed Safeguarding Trust.
- Develop training programmes for all existing and new volunteers, equipping them to lead creatively and relationally, ensuring we have strong child protection and health and safety policies that are followed.
- In time, take responsibility for delivery of Sunday morning programmes targeted at children and youth, including integration into regular morning worship, with the ultimate goal of leading family services.
- Develop a clear strategy of communication with young people and young families that will include pro-active visitation of households (where possible).
- Develop a clear strategy of communication with young people and young families that will include social media and pro-active visitation of households (where possible).

Notes

Essential Criteria

The Youth Worker must be:

- A passionate Christian who is fully committed to the ethos and Vision of our church.
- A person with proven experience of this type of work who will plan youth activities in partnership with other volunteer leaders:
- A person who will lead our parish into new thinking, initiatives and vision for its youth ministry and potential:
- A person who can work independently and is a self-starter.

Educational Qualifications:

Applicants must hold, by the closing date for applications:

Essential

- A qualification no less than NVQ /BTEC Level 3 or equivalent (e.g. A Levels)

Desirable

- A qualification in youth work to at least Level 3 on the framework for Higher Education Qualifications (FHEQ);

Knowledge and Skills:

The successful applicant must demonstrate:

Essential

- Proven ability in discipling young people;
- Proven ability to co-ordinate programmes and activities;
- Good IT skills and proven use of social media;
- Proven ability to build teams and inspire effective leadership;
- An ability to evaluate and review programmes and activities;

Desirable

- A working knowledge of current youth issues;

Experience:

The successful candidate must have:

Essential

- Experience in working with young people for no less than 2 years within the past 7 year period;
- At least two years' experience as an accountable leader of Youth within the voluntary / faith sector.

Desirable

- Two years' experience of paid employment in the youth sector.

Essential Competences:

Applicants will be expected to demonstrate both in their application and at interview, evidence of the following essential competencies:

- Good, creative oral and written communication skills;
- Ability to relate with young people of all ages;
- Ability to relate well to parents;
- Ability to lead and grow leadership teams;
- Ability to make decisions and exercise sound judgement;
- Self-motivation and personal organisation skills;

Special Circumstances:

Hold a full current driving licence enabling them to drive within Northern Ireland and access to a form of transport that meets the needs of the post.

(The driver of the vehicle will need to be insured for 'business' but this can be addressed once in post)

Terms & Conditions

- **Duration :-**
The post is for a 1-year fixed period. There is a 6-month probation period and review. It is hoped this role may grow into a future commitment.
- **During your employment, you will be employed by Saintfield Parish Church Select Vestry.**
- **Hours:-**
The normal working week will be 15 hours. On the occasions you may be required to work beyond these hours, a Time in lieu/Monetary Payment will be discussed and agreed. A designated office space is available for work and a regular meeting with the Vicar.
- **Salary:-**
These are paid Direct Debit monthly in arrears. The rates are 15 hours per week at a pro-rata salary of JNC Scale Point 7 Youth and Community support Worker £19,922. This is reviewed annually.
- **Annual leave on a pro-rata basis.**
12 Statutory/Public Holidays (pro rata) are granted each year.
- **Expenses:-**
Locomotory is on the diocesan scale of £0.50 per mile in respect to official authorised business. All photocopying will be done in Church Office.
- **Sick Pay:-**
Payment for sick leave inclusive of Statutory Sick Pay (SSP) will be made as follows:
Under 6 months - one weeks' full pay followed by up to 27 weeks SSP
Under 12 months – two weeks' full pay followed by up to 26 weeks SSP continuing to increase on an annual basis to a maximum of 26 weeks' full pay.
- **Parental Leave:-**
In accordance with the Employment Relations Act 1999, you may be eligible for unpaid leave for children born or adopted on or after 15th December 1999. The Parish however will grant 2 Two Weeks paid leave at the appropriate time.
- **Maternity /Paternity Leave Benefit:-**
Women employees who become pregnant are entitled to maternity leave and maternity pay in accordance with the provisions laid down in statutory legislation. All statutory legislation relating to paternity leave will be observed.
- **Grievance Procedure:-**
You may at any time seek redress for what you consider to be a grievance relating to your employment. The method of dealing with any grievance will be through two selected members of the management team. In the need of an appeal, a sub-committee of the Select Vestry will act as the Appeals Committee.

- **Safeguarding Trust:-**
You are always required to work in compliance with the Safeguarding Trust Policy of the Church of Ireland. If successful in your application, confirmation of the position will be dependent on a successful ACCESS N.I. check through Church of Ireland Safeguarding procedures.
- **Health and Safety at Work:-**
You are always required to work in compliance with the Health and Safety at Work Policy.
- **Job Description:-**
A job description is provided and forms part of the contract of employment.
The job description may be reviewed in consultation with the Vicar and management team.
Any changes should be notified to the Select Vestry for their consideration.
- **Termination of Employment: -**
To terminate your employment, you should give four weeks' notice in writing to both the Vicar and the management team. Likewise, the Vicar and management team will give a minimum of four weeks' notice in writing to terminate your employment.

What's next?

Simply send us your C.V. either by email chris.pollock3@btinternet.com

or post to

Rev Chris Pollock
Saintfield Parish
Church House
43 Main Street
Saintfield
Co Down
BT24 7AL

And include a 'Statement of suitability' that addresses our essential criteria and where possible, desirable criteria.

In the event of shortlisting, we will apply desirable criteria.

Interviews will take place the week beginning Monday May 23rd 2022.

Any questions?

Contact Chris at 07519668747 or chris.pollock3@btinternet.com

Thank you for taking the time to look at this exciting opportunity.